



Minutes of the Children and Young People's Trust Executive Group Meeting held on 20 January

Present:

Core Members:

Rachel Dickinson (Chair)	BMBC, Executive Director: People
Cllr Margaret Bruff	Cabinet Member: People (Safeguarding)
Cllr Tim Cheetham	Cabinet Member: People (Achieving Potential)
Alicia Marcroft	BMBC, Head of Public Health
Mel John-Ross	BMBC, Service Director of Children's Social Care & Safeguarding
Scott Green	South Yorkshire Police Chief Superintendent
Margaret Libreri	BMBC, Service Director for Education, Early Start & Prevention
Dr Jamie MacInnes	Barnsley Local Medical Committee GP representative
Margaret Gostelow	Barnsley Governors Association Chair
Dave Whitaker	Executive Headteacher representing Secondary Schools
Brigid Reid	Barnsley CCG, Chief Nurse
Dave Ramsay	South West Yorkshire Partnership Foundation Trust (SWYPFT) Deputy Director of Operations
Wendy Lowder	BMBC, Acting Executive Director Communities
Jenny Miccoli	Barnsley College, Vice Principal Teaching, Learning and Student Support

Deputy Members:

Katherine Clarke	Headteacher, Hoyland Springwood Primary School (for Gerry Foster-Wilson)
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Adviser:

Richard Lynch	BMBC, Head of Commissioning, Governance and Partnerships
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In attendance:

Angela Fawcett	BHNFT Named Nurse for Safeguarding Children (shadowing Brigid)
Jonathan Banwell	Head of Children in Care (for item 7)
Claire Strachan	SWYPFT General Manager of Barnsley CAMHS New Street Health Centre (for item 8)
Rebecca Clarke	BMBC Public Health Specialist Practitioner (for item 10)
Julie Govan	BMBC Children's Social Care and Safeguarding Improvement Programme Manager (for item 12)
Denise Brown	BMBC, Partnerships and Projects Officer

		Action
1.	<p><u>Apologies</u></p> <p>Julie Green BMBC Strategic Lead, Procurement and Partnerships Manager</p> <p>Anna Turner BMBC School Models and Governor Development Manager</p> <p>Amanda Glew BMBC Organisation Development Manager</p> <p>Sandra Newman Barnsley Hospital NHS Foundation Trust, Interim Head of Nursing and Midwifery</p> <p>Bob Dyson Independent Chair of the Barnsley Safeguarding Children Board</p>	

		Action
	<p>Gerry Foster-Wilson Executive Headteacher representing Primary Schools Christine Drabble Voluntary Action Barnsley, Chief Executive Corporate Services</p> <p>Rachel welcomed everyone to the meeting, and extended a particular welcome to anyone attending the meeting for the first time.</p>	
2.	<p><u>Information Sharing</u> (Richard Lynch)</p> <p>Richard extended Sara Hydon's apologies and provided a verbal update.</p> <p>This agenda item had come about following previous discussions regarding how well information is being shared across agencies to ensure that vulnerable families are not failed by the systems in place and that better outcomes are achieved. It is important to ensure that the right information is captured by agencies working with families and that it is appropriately shared.</p> <p>A group of key managers was convened by Richard to discuss the concerns raised by TEG around whether IT systems were appropriately connected to ensure families' information could be shared systematically, where necessary. Richard fed back that the group, although understanding of the concerns, was keen to highlight to TEG that there are broader programmes of work which have and will continue to attempt to address this longstanding issue. One idea discussed is to develop a function which will allow the exchange of vital information from the various systems in use (Capita, TED etc.) transferring to a data warehouse which agencies can access as appropriate. Such an approach would require substantial commitment to drive forward and the question was raised as to how much oversight TEG would like to retain over this workstream.</p> <p>A new Information Technology Strategy Group has been convened, attended by key people including Sara Hydon from BMBC. Wendy suggested that there needs to be greater clarity and understanding around the relationship between the IT Strategy Group, the refresh of the IT Strategy, the Sustainability & Transformation Plan (STP) and the Senior Strategic Development Group (SSDG). (Rachel explained that the SSDG is the chief officer group which sits under the Health and Wellbeing Board (HWB), of which TEG is a formally constituted group).</p> <p>It was agreed that it would be helpful for a baseline position to come back to TEG, including capacity across the partnership and the status of information sharing protocols.</p>	Sara / Wendy
3.	<p><u>Feedback from the front line</u></p> <ul style="list-style-type: none"> Managing risk. Mel John-Ross had spoken recently to children in care. In a few cases children have needed to be placed outside the borough and it is important to consider how, as a partnership, risk is managed. This is a challenge across the partnership and thought is being given to arranging a conference to discuss this further and to share interventions that work. It was agreed that this would be brought back to a future TEG meeting. Safety measures introduced at Springwell Learning Community. Dave informed the meeting that a decision had been taken by the Governing Body to introduce the use of metal detecting wands to search pupils for knives. The decision had not been taken lightly but was felt to be 	Mel/ work prog.

		Action
	<p>necessary to respond to the perception of teaching staff that pupils were carrying knives. Whilst it was acknowledged that it was right to respond to the concerns of the teaching staff, it was also felt that there may be other ways of ensuring their safety and it was agreed that Scott and Dave would meet to discuss this further.</p> <ul style="list-style-type: none"> Young people at Shafton Academy say they love being at their school and want to be able to learn. Margaret Libreri shared that during pupil voice meetings held as part of a peer review at Shafton Academy there was a resoundingly strong message from the pupils that they love being at their school. Regimes had been introduced by the school to discourage poor behaviour, and young people commented that they want to be able to learn when they are at school, and the change in focus on good behaviour meant that they could learn more. It is therefore important for schools to find ways to challenge poor behaviour without excluding pupils, and to develop different approaches for those with behavioural difficulties. 	Scott/ Dave
4.	<p><u>Identification of confidential reports and declarations of any conflict of interest</u></p> <p>The Continuous Service Improvement Plan is to be treated as confidential. There were no conflicts of interest declared.</p>	
5.	<p><u>Minutes of the Trust Executive Group meeting held on 24 November 2016</u></p> <p>The minutes were approved as an accurate record of the meeting subject to the following amendments on page 7:</p> <p>The fourth bullet point to be amended to read: 'Secondary School systems can be very different to those in Primary Schools and, whilst every effort is made in all schools to improve attendance of vulnerable children, there is an increased risk that some vulnerable children will be excluded in Secondary School.'</p> <p>The penultimate bullet to read: 'It was noted that schools are encouraged to put appropriate provision in place for the children in their school, and that protocols are in place to keep managed moves between schools to a minimum.' Margaret added that a discussion had taken place at a recent Secondary Heads meeting regarding tightening up the criteria of the managed moves protocol and being more challenging.</p> <p>It was noted that draft minutes should not be circulated further or made public until they had been approved.</p>	
5.1	<p><u>Action log / matters arising</u></p> <p>The following updates against actions were received:</p> <p>Outstanding actions from previous meetings:</p> <p>9 – It was agreed that the learning from the evaluation of working cultures associated with the work of the Barnsley Hub and Placed Based Teams would be shared with TEG if relevant.</p> <p>11 – Children's Workforce Development. A copy of the multi-agency training brochure had been sent to Jakki Hardy to circulate within the Police.</p> <p>15(i) – Kevin Bowman had been appointed as the new Head of Nursing and Midwifery for the BHNFT but was unable to attend today's meeting.</p>	

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	<p>Outstanding actions from 24 November 2016:</p> <p>5 – JSNA. A meeting had been scheduled on 31 January for Liz and Sharon to discuss the JSNA.</p> <p>6 – Dave Ramsay to follow up the action to provide Richard with an update on work being undertaken by SWYPFT in relation to system management.</p> <p>7 – Rachel was pleased to note that TEG Champions would be attending a meeting with members of the Youth Council to consider the outcomes in the CYP Plan monitoring template.</p> <p>10 – A further report on attendance and exclusions has been written and will be taken to the Closing The Gap group following January TEG.</p>	
For discussion		
6.	<p><u>Review of vulnerable children with SEN</u> (Margaret Libreri)</p> <p>The report provides an overview of outcomes for SEND pupils in Barnsley from Early Years Foundation Stage to Key Stage 4, highlighting the differences between outcomes for Barnsley and national averages. Although the overall percentage of students identified as SEN in Barnsley is similar to national figures, Barnsley has a lower percentage identified as SEN support and a higher percentage of pupils with statements or education health care plans. This raises the question of whether there are children being inappropriately progressed to statements or care plans.</p> <p>Paragraph 2.4 of the report compares the percentage of Barnsley children in secondary mainstream schools with identified primary needs against the national average as follows:</p> <ol style="list-style-type: none"> 1. Moderate learning difficulty: Barnsley 46% - national average 25% 2. Social, emotional and mental health needs: Barnsley 20% - national average 19% 3. Specific learning difficulties: Barnsley 9% - national average 22% <p>It is therefore questionable whether needs are being accurately identified and it was suggested that the competence and skill of the workforce needs to be improved to ensure greater understanding and ability to identify moderate learning difficulties.</p> <p>The report also highlights in paragraph 2.6 that Barnsley's weekly spend per pupil with a statement or EHC plan is £40 compared with a national average of £98. However it was pointed out that the reported spend will be based on local authority outturns and is potentially skewed. However this was worth further investigation.</p> <p>SEND students have lower rates of attendance and higher rates of exclusions both locally and nationally. Attendance needs to improve for all pupils.</p> <p>The percentage of pupils on SEN support who are excluded is concerning and it is important to maintain a focus on these vulnerable groups.</p> <p>The gap between SEN and non-SEN pupils needs to be improved. Paragraph 4.9 of the report highlights the widening gap at Key Stage 4 and it was suggested that the reasons behind this need further investigation.</p> <p>It was suggested that it would be helpful to look at the children's JSNA by ward to identify particular areas of Barnsley to target resources where there is the most need.</p>	

		<u>Action</u>
	<p>The outcomes highlight the extent of the challenge and there is a lot to do in terms of exploring some of the emerging messages more deeply. It is important that everything possible is done to get behind this important agenda to improve outcomes for SEN pupils.</p> <p>It was agreed that:</p> <ul style="list-style-type: none"> • The SEN Strategy Group had the right people in place to progress this work and drive forward the identified work streams at pace. • The TEG work programme would be updated to receive a progress report at a future meeting. 	Margaret
7.	<p><u>Looked After Children Sufficiency Strategy/ Foster Carer Placements / North East Pilot</u> (Richard Lynch/ Jon Banwell)</p> <p>A presentation was given during which the following points were noted:</p> <ul style="list-style-type: none"> • There is a renewed drive to attract and retain more foster carers in Barnsley, particularly for teenage young people. • Work is taking place with a team from the North East to share good practice which has generated great enthusiasm and excitement about the potential for progress. • Mel stated that an external review is being undertaken of Barnsley's Fostering Service and as issues are raised they are being dealt with immediately. The outcome of the review is expected to be available soon. • There is a presence on Twitter and Facebook, but posters and flyers are also available to promote fostering. • Brochures have been reviewed and a suite of video clips have been prepared including Barnsley carers and young people which will go onto the website. <p>There were a number of suggestions and offers of support:</p> <ul style="list-style-type: none"> • Jenny invited Jon to take part in a 'market place' at the Barnsley College development day on 27 February to promote fostering. • Kath suggested that an article be included in the Schools Bulletin and Newsletters, including a flyer. • Rachel suggested that it would be helpful for staff working in communities to be in a position to promote fostering and to be able to signpost anyone who is interested. • Wendy agreed to ensure that Area Councils are aware of how relevant and important this agenda is to them. • Scott offered to arrange for SYP Officers to hand out information leaflets at Barnsley Football matches. He pointed out that young people who are not fostered locally end up spending time travelling back to the area that is familiar to them, which puts them at increased risk. • Brigid suggested that Jon contact Sharon Galvin to circulate posters to health settings including GPs practices, and that a link to the videos be included on the CCG website and possibly be displayed on TVs in waiting rooms. <p>Rachel thanked Jon for the helpful presentation and it was agreed that an evaluation of progress would be reported to TEG in six months' time.</p>	Jon/ work pro.

		<u>Action</u>
8.	<p><u>Access to therapeutic support and waiting times/ CAMHS Future in Mind Local Transformation Plan</u> (Brigid Reid/ Claire Strachan)</p> <p>Brigid introduced Claire Strachan, SWYPFT General Manager of Barnsley CAMHS New Street Health Centre, who had been in post for 8 months.</p> <p>In the Children and Young People's Plan 2016-19, one of the three key areas for improvement is 'emotional health and wellbeing, including access to services'. At the joint TEG/BSCB event care leavers had expressed how important it is to provide early access to good services to support emotional health and wellbeing.</p> <p>The CAMHS Future in Mind Local Transformation Plan report was submitted to the Senior Strategic Development Group (SSDG) meeting on 17 January where it was agreed that a short presentation with headline messages will be delivered to the Health and Wellbeing Board meeting on 31 January, providing an update on the Local Transformation Plan and the improvement programme. It was noted that Barnsley's action plan was considered by NHS England to be exemplary.</p> <p>The increased need for CAMH Services has increased waiting times, however due to service improvements this had been reduced to, and sustained at, three weeks which is a significant improvement.</p> <p>A lot of work has taken place to improve access to treatment through a number of initiatives including 4:Thought; THRIVE; a peer-mentoring service; training of young commissioners by Chillypep; priority access to CAMHS for young people accessing the Youth Offending Team and for looked after children; development of an information service for children and young people; development of a community based eating disorder service.</p> <p>It was noted that there had been significant changes over the last few months to be celebrated, even though we are not yet where we want to be.</p> <p>Mel commented that progress is being made by working in partnership to support looked after children and vulnerable young people, by ensuring that a skilled workforce and a team of professionals is able to put the right support around a child.</p> <p>Mel queried what the targets are for Barnsley and whether partners could describe what a good emotional support service would look like locally? e.g. fewer inappropriate referrals and fast access for some groups of people including those who are at high risk. Brigid pointed out that the rate of success would vary depending on staff resources and there is a danger of not defining the young person's need appropriately, referring the young person to CAMHS rather than considering the range of pathways available. Kath felt that while there is an increasing awareness of mental health there needs to be a threshold of descriptors for the different aspects and levels of mental health. Claire stated that the revised referral form describes what is considered to be an emergency and what types of need the CAMH Service will respond to. It was agreed that Claire would send the revised referral form to Denise to circulate, and Rachel suggested that it also be included in the Schools Bulletin. It was acknowledged that more work is needed to target Primary Schools.</p>	Claire

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	<p>It was agreed that:</p> <ul style="list-style-type: none"> • It is good to see the progress being made. • An item be included on the work programme to receive an update at a future meeting. • It is important to understand where we are, what the next stages of development are, where we are trying to get to and how that is expressed in the continuous service improvement plan. • The revised CAMHS referral form would be circulated to members and included in the Schools Bulletin. 	<p>Work pro.</p> <p>Claire/ Denise</p>
9.	<p><u>Healthy Start 0-19</u> (Alicia Marcroft)</p> <p>A briefing note providing the current position of the Healthy Start scheme in Barnsley was circulated, noting that it is the duty of the Local Authority to ensure the provision of Healthy Start vitamins to eligible families.</p> <p>It was recommended that:</p> <ul style="list-style-type: none"> • The Healthy Start scheme would be considered as part of the 0-19 service review. • All staff receive a training update of the Healthy Start Scheme. <p>It was agreed that as there was no local or national data available at this stage, an update would be provided to the TEG meeting in March.</p> <p><i>(Wendy Lowder and Dave Whitaker left the meeting)</i></p>	<p>Alicia/ Agenda</p>
10.	<p><u>National Child Measurement Programme (NCMP)</u> (Rebecca Clarke)</p> <p>The NCMP records the height and weight of children aged 4-5 and 10-11. The report provided an overview of the data for Barnsley 2015/16, highlighting the following:</p> <ul style="list-style-type: none"> • Participation in the programme was high for Barnsley with 98.7% participation of 4-5 year olds and 95.6% of 10–11 year olds. During 2014/15 there had been a decline in participation rates which has affected the robustness of the data for that period of time. • 1 in 5 (21.5%) Year 6 students (10–11 years) are considered to be obese. • Barnsley's data for both Reception and Year 6 is slightly higher than the England averages, but not significantly different. • Nationally, it was noted that boys in both age groups have a higher prevalence of being obese. • Geographical areas in Barnsley will be comparable once an enhanced dataset is available. <p>During the discussion the following points were noted:</p> <ul style="list-style-type: none"> • The challenge is whether, as a partnership, we are doing all that we can to improve this outcome. • It would be helpful to know how many schools had signed up to the Daily Mile programme. • The 0-19 service is looking at following up those children who are considered obese, and actively supporting them to access services available. It was acknowledged that this needs to be a family approach and to consider what it would take to encourage parents to make healthy food and lifestyle choices as a family. • It is important to consider the availability of good quality information through early years' settings and family centres to promote healthy lifestyle choices 	

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	<p>including a lifelong interest in exercise.</p> <ul style="list-style-type: none"> • Rachel queried what information was available about children in care and Mel undertook to find out, and also what work was done with foster carers to ensure good outcomes for children in their care. • There is a healthy school meals strategy for maintained schools but not for academies, and it was agreed that an agenda item would be included at the next meeting that Rachel and Margaret attended with Chief Executives of Academies. • A plan will be developed that brings all the different elements together to ensure that progress is being made. • It is important for partners to remain engaged in this agenda and to consider what opportunities are available through community shops, food banks, social marketing and getting parents on board. <p>It was agreed that an item would be included on the work programme for TEG to receive an update at a future meeting.</p>	<p>Rachel/ Margaret</p> <p>Work pro.</p>
Updates on progress		
11.	<p><u>Children and Young People's Plan monitoring template</u></p> <p>At the last TEG meeting it was agreed that the outcomes of the six CYP Plan objectives may need to be re-considered following what young people had said at the joint TEG/BSCB meeting, and that TEG Champions would discuss the outcomes with members of the Youth Council. To facilitate this Julie Green has arranged for TEG Champions to meet Youth Council members at 5.45 for an hour in the Town Hall on 20 February, after which a revised version of the monitoring template will be circulated.</p> <p>Richard flagged up that thought will need to be given to the Workforce Development Lead. Rachel to discuss with HR colleagues.</p>	Rachel
Standard agenda items		
12.	<p><u>Continuous Service Improvement Plan</u> – confidential (Mel John-Ross/ Julie Govan)</p> <p>At the joint TEG/BSCB event it was agreed that the CSI Plan needed to be refreshed by the Officer Group to reflect the next steps in the improvement journey.</p> <p>Rachel commended the work of the Officer Group. The refresh has moved the plan from recommendations into aspirations for children and young people in Barnsley, and continues to follow the journey of the child. What has already been achieved has been archived and the refreshed plan is about the next steps. The revised plan opens up opportunities for building on what has already been achieved as a partnership, and takes us to the next level on our improvement journey and to where we want to be for children and young people in Barnsley.</p> <p>TEG members were asked to reflect on the draft revised plan to ensure that they are comfortable with the aspirations to drive the improvement work over the next year or so, and to send any comments and suggested amendments to Julie Govan.</p>	Members

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13.	<p><u>TEG work programme review</u> (Richard Lynch)</p> <p>The revised work programme for 2017 was considered. It is proposed that the CYP Plan monitoring template is updated and submitted to TEG on a quarterly basis and that once a year there is a scheduled agenda item for each of the six priorities which will provide an opportunity for a more in-depth report.</p> <p>The following comments and amendments were noted:</p> <ul style="list-style-type: none"> • CYP Plan Strategic Priority leads to reflect on what agenda items need to be included under their strategic priority, and the timing of these items being reported into TEG • Work from the healthy weight alliance to be included • Tom Smith is the named lead on 'Careers, advice and guidance' • The named lead for items 2.6 and 2.6.3 is Alicia Marcroft. • Rachel and Richard to consider what agenda items need to be included to reflect the three key areas in the CYP Plan. <p>It was agreed that the work programme would be amended and considered at every meeting.</p>	<p>CYP Plan leads</p> <p>Rachel/ Richard</p>
14.	<p><u>Any other business</u></p> <p>Mel stated that following the peer review of early help in October 2015, it is proposed that a self-assessment be carried out to take stock of where we are, to acknowledge progress made so far and to affirm where we hope to be.</p>	
<p>Agenda items for the next meeting on 3 March 2017</p> <ol style="list-style-type: none"> 1. Tackling child poverty and improving family life: Sub-group report and performance highlights (Andrea Hoyland/ Jayne Hellowell) 2. Local Area Special Educational Needs Ofsted Inspection (Margaret Libreri) 3. Supporting young people to make healthy lifestyle choices (Public Health) <ul style="list-style-type: none"> • Public Health Strategy/ Implementation Plan • Preventing young people smoking 4. Transport issues raised by young people – progress report (Matt Gladstone) 5. Stronger Communities Partnership update on progress (Paul Hussey) 6. All Age Early Help Strategy (Paul Hussey) 7. Workforce Development/ Skills – update on progress (Amanda Glew) 8. BSCB Minutes of 27 January 2017 highlights (Bob Dyson) 9. Continuous Service Improvement Plan (Julie Govan) 10. TEG Work Programme (Richard Lynch) 		

Dates of future meetings in 2017

Time

Venue

3 March (Friday)	13.30 – 16.30	Gateway Plaza Boardroom Level 4
28 April (Friday)	09.30 – 12.30	Westgate Plaza Level 3, Room 3
9 June (Friday)	09.30 – 12.30	Westgate Plaza Level 3, Room 3
21 July (Friday)	09.30 – 12.30	Westgate Plaza Level 3, Room 3
29 September	09.30 – 12.30	Westgate Plaza Level 3, Room 3
13 November	13.30 – 16.30	Westgate Plaza Level 3, Room 3